



The Housing Development Agency (HDA) is a national public sector development agency that acquires and prepares land as well as develop the land and project manage the development of housing and human settlements. We carry out our activities in partnership with a range of stakeholders including national, provincial and local government and municipalities, as well as with communities, developers, financiers and other affected parties. Established in 2009, the Agency was established by an Act of Parliament in 2008 and is accountable through its Board to the Minister of Human Settlements. For more information about the HDA, please visit our website: www.thehda.co.za.

Follow us on Twitter @The_HDA and on Facebook: TheHDA

The HDA has the following **three-year fixed-term** contract positions:

ASSISTANT ENGINEER (X3 Posts)

Location: Limpopo
Reference: YHC001390

Main Purpose:

To inspect and certify the HDA construction projects at the defined progress points to ensure the buildings and units are fully compliant and meet all HDA quality standards, prior to and until handover.

Key Performance Areas:

Building inspection: • Complete inspections according to schedule and plan • Ensure foundation is cast according to specification and that contractors engineer signs-off the foundation • Check all walls, windows and doors are installed straight and meet specifications • Ensure houses / units meet all quality standards as agreed by project managers and National Home Builders Registration Council (NHBRC) • **Civil works:** • Performs inspections of road works, storm drains, water & sewer mains and other services • Ensure that work complies with standard specifications, details plans and standard practices • **Service provider liaison:** • Identify issues and proactively resolve these with relevant contractors and service providers • Coordinate with NHBRC regarding non-compliance or issues identified by them • Monitor and ensure service provider integrity in all issues and matters • **Administration:** • Schedule and plan inspections in conjunction with project managers • Input information from inspections accurately and completely • Prepare and keep accurate records for preparation of regular weekly and monthly reports • Develop and maintain an appropriate filing system of all inspection documentation • Recommend for works to be signed off by Project Manager as complete • **Snagging:** • Establish and monitor deadlines for completion of work • Complete final snagging of units prior to sign-off • Sign-off completing of handover documents once all snags and issues are resolved.

Requirements:

• Matric. A relevant Civil Engineering Diploma qualification. Ability to read, interpret, understand and manage building plans to ensure construction is aligned and compliant. Knowledge and ability to ensure compliance of plumbing and electrical requirements in building. Construction/ inspection related qualification is recommended. A working knowledge of health and safety legislation. Five to ten years' experience in large scale low-cost housing construction environment. A minimum of three years of this experience must be in a quality construction management capacity. A valid driver's license. Computer literacy in Microsoft Outlook, Excel, and Word.

Please forward relevant CVs (Clearly marked with the reference number of the position) in a Microsoft Word format to ae@yaweehc.co.za.

Should you not comply with the above requirements your application will **NOT** be considered.

Closing date for applications: 14 May 2018

CVs received after the closing date will NOT be considered. Kindly take note if you have not been contacted within fourteen (14) days of the closing date; please consider your application unsuccessful.

Enquiries: Thumeka Mtwentwe, tel. 010 003 0370

Conditions of service: The HDA is an equal opportunity employer •Appointments will be made in accordance with the HDA EE policy •The HDA reserves the right not to make an appointment.

We thank all applicants for their interest. Communication will be conducted with short-listed applicants only.