

INFORMATION GUIDE FOR DELEGATES TO THE LAUNCH OF THE GLOBAL ACTION PLAN FRAMEWORK ON SLUMS AND INFORMAL SETTLEMENTS

16 - 17 SEPTEMBER 2022,
CSIR INTERNATIONAL CONVENTION CENTRE, PRETORIA, SOUTH AFRICA

Registration:

All delegates, including Ministers, are expected to register prior to the event at <https://globalactionplan.expowiz.com/ExWeb5/Register/Contacts/b33a1d89-9393-4721-a6c0-db285c11b5c3>

Visa Requirements:

- It is the responsibility of each Delegate/Diplomatic Mission to apply for entry visas for themselves/delegates in cases where a visa is required in order to gain entry into the Republic of South Africa. The South African Embassy in each country should be approached for these arrangements. More information and contacts on embassies abroad visit website <http://www.dirco.gov.za>
- All visitors to the Republic of South Africa must hold valid passports. Passports must be valid for at least 30 days beyond the expected date of departure from the Republic of South Africa. It is also a prerequisite that the passport has at least one unused page when presented for endorsements. More information on visas and passport visit website <http://www.dha.gov.za>

Health Requirements:

- Proof of inoculation against yellow fever will be required for all members of the delegation that are from or have passed through yellow fever endemic areas. The visiting aircraft/s is subject to disinfection, as stipulated by the World Health Organisation.
- Please ensure that you familiarise yourself of any Covid 19 regulations in your respective countries. The Republic of South Africa has since May 2022 lifted all restrictions related to Covid 19 and wearing of a mask will be at your own discretion.

Arrival at the Airport:

- All participants will arrive at the OR Tambo International Airport, which is about 45 minutes from Pretoria.
- All Ministers will be facilitated through the State Protocol Lounges at the International Airports
- Other delegates will be received by the South African Protocol Team at the Airport.

Accommodation:

- Delegates are responsible for all flight, accommodation and transport arrangements and related costs.
- **The recommended hotel for delegates is**
PROTEA HOTEL FIRE AND ICE MENLYN
Summit Place Precinct, 221 Garsfontein Rd, Pretoria,
Tel: +27 12 471 8600
<https://www.marriott.com/en-us/hotels/pryme-protea-hotel-fire-and-ice-pretoria-menlyn/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>
- Arrangements have been made for the Ministers to stay at
SHERATON HOTEL
Cnr Stanza Bopape & Wessels Streets
Arcadia

Tel: +27 12 429-9999
www.sheraton.com/pretoria

Transport:

- There will be a shuttle bus from OR Tambo International Airport to Protea Hotel Fire and Ice on 15 and 16 October 2022.
- Daily shuttle bus will also be available from Protea Fire and Ice to the conference venue from 15 to 17 October 2022.
- **The Gautrain** provides connection between Pretoria and the OR Tambo International Airport in Johannesburg. More information on Gautrain visit website <http://www.gautrain.co.za> Meter taxis and e-hailing services are also available

Accreditation:

- The accreditation Centre will be open for accreditation on 15, 16, and 17 October 2022. The centre will be operational daily from 08:30hrs till 18:00hrs at the **CSIR Convention Centre, Pretoria in South Africa.**
- **Delegates should bring along their passports and confirmation of registration for accreditation.**
- **Access will be strictly controlled – Accreditation tags must be worn at all time.**

Venue:

The Venue is **CSIR International Convention Centre**, Meiring Naude Rd, Brummeria, Pretoria
www.csiricc.co.za

Translation and interpretation:

There will be simultaneous interpretation and translation services in English and French.

Exhibition:

Participants will be able to enjoy a small exhibition related to the theme. There will be shell schemes in the venue of the and audio-visual presentations.

Closing Dinner:

Participants are invited to a closing dinner which will be hosted on the evening of **the 17th October 2022 at the CSIR Convention Centre, in Pretoria, South Africa.**
Dressing code is business formal.

Courtesies for Participating Ministers, the Government of South Africa will extend the following courtesies:

- Accommodation will be provided for the invited Ministers and 1person.
- A car will be provided for the invited Minister and 1 person.
- Individual protection services will also be provided for the Ministers.

Security information:

All venues will be secured by the Government of the Republic of South Africa.

Medical services information

- Delegates are encouraged to obtain medical travel insurance from a reputable organisation. Such insurance is relatively cheap and will ensure a trouble free trip should medical treatment be required. Medical treatment at private facilities in South Africa is expensive, with public facilities also levying charges for services rendered.
- A medical office will be located at the conference venue and medical personnel will be available to provide emergency or primary health care if required. In the unlikely event of a patient becoming seriously ill, or incurring a serious injury, emergency medical transportation to the closest appropriate health facility will be provided.
- Any treatment requiring a script, in-hospital examinations or hospitalisation will be for the cost of the delegate.

Cellular and wi-fi access:

- Delegates are advised to obtain their local sim cards (provided by provided by all the South African service providers viz. Vodacom, MTN and Cell C) on arrival at the OR Tambo Airport or at shopping complexes.
- The hotel and venue will have Wi-Fi connection.

Banking services and currency:

- Banking hours are from 09:00 to 15:30 on weekdays and from 08:30 to 11:00 on Saturdays. Banking amenities are available at all commercial banks situated at **Menlyn Maine and Menlyn Shopping Centre**. Most banks have cash dispensing machines accepting Visa, MasterCard and Cirrus. Bureau de Change facilities are available at the ports of entry and the Menlyn City Shopping Centre. Major credit cards are accepted in hotels, restaurants and shops.
- There is no limit on the amount of foreign currency that may be imported into South Africa by individual non-residents, provided that it is declared on arrival to facilitate the exportation thereof on departure.
- The unit of currency is the Rand (R) that is divided into 100 cents. Exchange rates are subject to fluctuation.

Climate:

The average temperatures in Pretoria at this time of the year vary between 17°C – 38°C. However, thunderstorms are expected during this time of the year. Updates on South African weather visit: <http://www.weather.co.za>

Time:

The time in South Africa is GMT+2.

Electricity supply:

The power supply in South Africa is 220 V AC, 50Hz. Electrical sockets are rounded three pronged.



Water:

The tap water in South Africa is safe to drink. The conference is taking place in a malaria free area.

Business and shopping hours:

Offices and businesses are generally open from 09:00 to 17:00, Monday to Friday. Shopping hours vary, generally open from 09:00 to 18:00 Monday – Thursday, 09:00-19:00 Friday. Opening times on Sunday vary, but range between 09:00 and 17:00.

Value Added Tax:

Value-added tax (VAT) is charged on most goods and services except when purchased in duty-free shops at international airports. The current rate is 14%. On presentation of the goods and tax invoices, VAT may be reclaimed at international airports. More information visit: <http://www.sars.gov.za>

Contact person:

Yvonne Mathonsi

Yvonne.Mathonsi@dhs.gov.za

+27 66 299 3392

+27 76 858 6855

Queen Mathebula

Queen.Mathebula@dhs.gov.za

+27 82 889 3922

APPENDIX 1

MEDICAL INFORMATION OF MINISTERS

The completion of this form is voluntary and only needs to be completed where a Minister wishes to bring certain medical information to the attention of the Medical Services Coordinator. This information will be kept strictly confidential.

Country

Name

Status/Title

Passport Number..... Age.....

Spoken Language (s)

Medical History

.....

Present Medical Condition/s

.....

Blood Group

Allergies

Dietary Requirements (Halaal, Kosher, Food Allergies, etc)

.....

Any Other Information

Name & Telephone Number: