

Invitation to Tender

The Housing Development Agency (HDA) is a national public development agency that promotes the development of sustainable communities by making well-located land and buildings available for the development of housing and human settlements. For more information about the HDA, please visit our website: www.thehda.co.za

The HDA hereby requests suitably qualified and reputable service providers to submit proposals for:

Tender No: HDA/JHB/2018/00: Provision and Supply of Office Furniture for the HDA (Housing Development Agency) Gauteng

The physical address for collection and delivery of tender documents is the Housing Development Agency (HDA), Block A, Riviera Office Park, 6-10 Riviera Road, Killarney, Johannesburg.

Note: The HDA will not be responsible to oversee that tenders sent by courier are placed in the bid/tender box.

Tender documents may be collected during working hours (08:30 to 16:30) from Monday, 9 July 2018.

A non-refundable tender fee of R500.00 per tender document must be deposited into the HDA's bank account, as follows: First National Bank, Account No: 6221 576 8477, Branch Code: 250 655, Reference: HDA/JHB/2018/007 followed by the service provider's name. Proof of payment is required upon collection of the tender documents. No cash or cheques will be accepted by the HDA.

All queries for the tender may be addressed to Ms Jane Mahlangu, tel. (011) 544-1000 or e-mail: Jane.Mahlangu@thehda.co.za

Any technical queries may be addressed to Ms Jeanelle Lovedale, tel. (011) 544-1000 or e-mail: Jeanelle.Lovedale@thehda.co.za

Only tenders from service providers who satisfy the criteria in the Tender Data Section of the tender document will be considered. As minimum requirements, tenderers must submit and original valid Tax Clearance Certificate.

The closing time and date for receipt of the tender is 11:00 on 30 July 2018. Telegraphic, telephonic, telex, facsimile, e-mail and late tender submissions will not be accepted.

Tenders may only be submitted on the tender documentation that is issued and must be completed in full. The retyping of the tender documentation is not permitted. The original tender document and one copy must be returned.

The HDA reserves the right to accept or reject any variation, deviation, tender offer or alternative tender offer and may cancel the tender process and reject all tender offers at any time before the formation of a contract. The HDA will not incur any liability to a tenderer for such cancellation and rejection, but will give written reasons for such action upon request to do so.

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