



## INVITATION TO TENDER

The Housing Development Agency (**HDA**) is a national public sector development agency that acquires and prepares land as well as develop the land and project manage the development of housing and human settlements. We carry out our activities in partnership with a range of stakeholders including national, provincial and local government and municipalities, as well as with communities, developers, financiers and other affected parties. Established in 2009, the Agency was established by an Act of Parliament in 2008 and is accountable through its Board to the Minister of Human Settlements. For more information about the HDA, please visit our website: [www.thehda.co.za](http://www.thehda.co.za).

**The HDA hereby requests suitably qualified and reputable service providers to submit proposals for:**

### **SUPPLY, DELIVERY, COMMISIONING AND MAINTENANCE OF MULTIFUNCTION PRINTERS TO ALL HDA OFFICES OVER A 36 MONTHS PERIOD CONTRACT NO. HDA/JHB/2018/022**

**The tender documents may be obtainable from HDA Website/National Treasury E-portal and delivery address of proposals is:** The Housing Development Agency (HDA), Block A, Riviera Office Park, 6 – 10 Riviera Road, Riviera

NOTE: The HDA will not be responsible to oversee that proposals sent by courier are placed in the Bid /Tender box.

**Tender documents may be downloaded from the HDA website from Monday 01 of April 2019.**

Technical queries relating to the tender may be addressed to Keegan Pillay on [Keegan.Pillay@thehda.co.za](mailto:Keegan.Pillay@thehda.co.za) or Tel: 011 544 1000 while SCM queries may be addressed to Jane Mahlangu on 011 544-1000 or [Jane.Mahlangu@thehda.co.za](mailto:Jane.Mahlangu@thehda.co.za)

The closing time and date for submission of contract no. **HDA/JHB/2018/022** is 11:00 on **19 April 2019**. Telegraphic, telephonic, telex, facsimile, e-mail and late proposal submissions will not be accepted.

The HDA reserves the right to accept or reject any variation, deviation, tender offer or alternative tender offer and may cancel the tender process and reject all tender offers at any time before the formation of a contract.

The HDA will not incur any liability to a tenderer for such cancellation and rejection, but will give written reasons for such action upon request to do so.