

Invitation to Tender



The Housing Development Agency (HDA) is a national public development agency that promotes sustainable communities by making well-located and appropriately planned land and buildings available for the development of housing and human settlements. Its main objectives are to identify, acquire, hold, develop and release well-located land and buildings, and to provide project management support and housing development services. The HDA also intends to grow its mandate as a developer of human settlements. For more information about the HDA, please visit our website: www.thehda.co.za.

The HDA hereby requests suitably qualified and reputable service providers to submit proposals for:

APPOINTMENT OF A SERVICE PROVIDER FOR PARTITIONING, RENOVATION AND FURNISHING OF HDA CAPE TOWN OFFICE, PIER PLACE, 6TH FLOOR, 31 HEERENGRACHT ST, CAPE TOWN CITY CENTRE

HDA/CPT/2017/002

Bidders that do not comply with the following may not be considered further for technical evaluation:

- CIDB grading designation of 3 GB or higher.
- Formal Agreement in case of consortia/Joint Ventures.
- Only tenderers having level **1 on B-BBEE status level of Contributor** may respond to the bid.

Failure to submit any of the above mentioned documents will lead to automatic disqualification and only tenderer that meets the minimum stipulated CIDB grading and stipulated B-BBEE status level of Contributor will be evaluated.

The physical address for collection and delivery of tender documents is:

The Housing Development Agency (HDA), Block A, Riviera Office Park, 6-10, Riviera Road, Killarney, Johannesburg.

NOTE: The HDA will not be responsible to oversee that bids sent by courier are placed in the Bid /Tender box.

Tender documents may be collected during working hours (08:30 to 16:00) from **Monday 24 July 2017**.

A non-refundable tender fee of R500.00 per tender document must be deposited into the HDA's bank account, First National Bank, Account No: 6221 576 8477, Branch Code: 250 655, Reference: HDA/CPT/2017/002, followed by the service provider's name. Proof of payment is required upon collection of the tender documents. No cash or cheques will be accepted by the HDA.

Technical queries relating to the tender may be addressed to Nathan Obaray on 011 544 1000 or Nathan.Obaray@thehda.co.za while SCM queries may be addressed to Ephraim Mathiba on 011 544-1000 or Ephraim.Mathiba@thehda.co.za

The closing time and date for receipt of tenders is **11:00 on Monday 14 August 2017**. Telegraphic, telephonic, telex, facsimile, e-mail and late tender submissions will not be accepted.

Tenders may only be submitted on the tender documentation that is issued and must be completed in full. The retyping of the tender documentation is not permitted. The original tender document and two copies must be returned.

The HDA reserves the right to accept or reject any variation, deviation, tender offer or alternative tender offer and may cancel the tender process and reject all tender offers at any time before the formation of a contract. The HDA will not incur any liability to a tenderer for such cancellation and rejection, but will give written reasons for such action upon request to do so.

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