



**REQUEST FOR PROPOSAL FOR THE APPOINTMENT OF A SERVICE PROVIDER TO UNDERTAKE A MUNICIPAL WIDE LAND AUDIT AND PREPARATION OF DEVELOPMENT PLANS FOR THE CANADIAN INITIATIVE GREEN VILLAGE, WITHIN THE KAGISANO MOLOPO LOCAL MUNICIPALITY IN THE NORTH WEST PROVINCE.**

**BID NO: HDA/NW/2024/029**

**RE: BID CLARIFICATION LETTER**

**Date: 19 JULY 2024**

Dear Bidders,

This communication is set out in the interest of assisting with clarifications on questions raised by prospective bidders on the briefing session held on 12 July 2024 for the appointment of a service provider to undertake a municipal wide land audit and preparation of development plans for the Canadian Initiative Green Village, within the Kagisano Molopo Local Municipality in the North West Province.

**1. Query No 1: Dated 12 July 2024**

1.1. I cannot see in the specification or the scope any public participation meetings that need to be held. If we feel or it seems necessary at some stage in any milestone of the project, we will need to cost for it. Will it be taken care by the municipality or the HDA?

**Response No 1**

1.1 As stated in section 3.16, 4.7, 5.4, 6.11 & 7.4 of the RFP, the purpose of the project is to: "Facilitate all public participation processes (if required)....". Therefore, the project includes costs of public participation.

## 2. Query No 2: Dated 12 July 2024

2.1 How long is the project duration or will it be up to the service provider to come up with the project management plan?

### Response No 2

2.1 The project duration will be 8 months.

## 3. Query No 3: Dated 12 July 2024

3.1 It terms of project meetings; will the meetings be held in Gauteng or in North West?

3.2 Attributes related to, vested, land users/user department, leases, and lessee is this only for municipal-owned properties or all government-owned properties?

### Response No 3

3.1 The mentioned on the RPF, the project is implemented in Kagisano Molopo Local Municipality, the North West Province. Therefore, should the meetings need to be physical, they will be held in the jurisdiction of the municipality. In other events of progress meetings, the meetings may be held online.

3.2 As stated in section 3.3 of the RFP the purpose of the project is: "To verify ownership of all land parcels (i.e. private and state-owned) within the Kagisano Local Municipality". All property verification will be conducted on **all properties, municipal, state- and privately-owned properties**. Therefore, all attributes in the GIS database will be captured accordingly where relevant, without any exclusions.

## 4. Query No 4: Dated 18 July 2024

4.1 The payment milestones on the tender totals to 105%.

### Response No 4

4.1 The project Close-Out Report milestone is 5% and not 10%.

