

P.O. Box 3209,
Houghton, 2041
Block A,
Riviera Office Park,
6-10 Riviera Road,
Riviera



REQUEST FOR PROPOSALS

**APPOINTMENT OF A SERVICE PROVIDER TRANSFER OF 246
ERVEN TO BENEFICIARIES IN SESHEGO F AND SESHEGO H,
POLOKWANE LOCAL MUNICIPALITY, LIMPOPO PROVINCE**

RFP/LIM/2021/002

**PROPOSALS TO BE SUBMITTED BY
NOT LATER THAN 19 AUGUST 2021 @ 12H00**

TERMS OF REFERENCE

1. INTRODUCTION

The Housing Development Agency (HDA) is a national public development agency which promotes sustainable communities by making well located and appropriately planned land available for the development of human settlements. As its primary activity, the HDA assembles state, private and communal land and releases it for development. In addition, HDA provides project delivery support services to organs of state at local, provincial and national level. Informal settlements upgrading and project management services are a particular focus of the organisation.

In Limpopo, the HDA has signed an implementation protocol with the department of Cooperative Governance, Human Settlements and Traditional Affairs (CoGHSTA). One of the objectives in the Medium-Term Operational Plan is to support the department in land assembly programme. The HDA and relevant stakeholders have subsequently identified land parcels that are suitable for housing development across the province. Some of the identified land parcels require technical investigations to confirm suitability for housing and integrated human settlements developments.

Further to this, the HDA is required, to assist CoGHSTA with tenure upgrading and title deed restoration in human settlement projects. CoGHSTA also signed the Service Level Agreement with the HDA as the implementing agent for tenure restoration program.

1. BACKGROUND

Necessary Town Planning procedures were followed in relation to Seshego F and H. The townships were proclaimed and top structures (low costs structures) were developed. A list of beneficiaries was compiled by the Municipality and beneficiaries were approved on HSS. In order to secure a security of tenure for the verified beneficiaries in relation to the above-mentioned Erven, COGHSTA requested the Housing Development Agency to undertake this project to ensure that the Erven are transferred to the rightful owners or beneficiaries.

2. PROPERTY DESCRIPTION

Table 1: property description

MUNICIPALITY	PROPERTY DESCRIPTION	NUMBER OF ERVEN
POLOKWANE LOCAL MUNICIPALITY	SESHEGO F ERF 8148	207 Stand list attached as Annexure A
	SESHEGO H ERF1479	22 (Erf 1 -22)
Total		229

The copy of the General plans is attached hereto as **Annexure B**.

2. OBJECTIVE OF THE PROJECT

The objective of this assignment is to transfer Erven to beneficiaries of the low-cost houses in order to secure a security of tenure.

3. SCOPE OF WORK

The scope of work for the assignment consists of the following:

- Apply for lost Deed of Grant copies (VA'S) (if necessary) on 24 erven located on Seshego H ((Erf 1479).
- Compilation of registration/transfer documents on Erven on both Seshego F (Erf 8148) (and Seshego H (Erf 1479) as fully stipulated in Table 1 above.
- Transfer document to be signed by the beneficiaries and the Municipality
- Obtain clearance certificate from Municipality
- Lodge transfer documents with Deeds office
- Obtain Title Deeds and submit to the HDA

4. DELIVERABLES & OUTPUTS

In accordance with the relevant standards and procedures for professional practice, and contracted scope of work, the professional service provider will submit and make oral presentation on the following outputs and deliverables:

- Inception Report
- Monthly Progress Reports
- Registration of Title Deeds to end-user beneficiaries
- Close-Out Report

5. DURATION

The anticipated timeframe for the completion of this project is **07 Months**.

8. TEAM COMPOSITION

HDA is expecting a qualified admitted Conveyancer, with Fidelity Fund Certificate. The director of the bid firm should be an admitted Conveyancer/,. The Conveyancer should have a minimum of three (3) years relevant experience and adequate resources with which to execute the project.

9. EVALUATION PROCESS

- 9.1. The HDA needs to be satisfied, in all respects, that the organisation selected has the necessary resources, qualifications and abilities for this project, and that all submissions are regarded in a fair manner in terms of evaluation criteria and process
- 9.2. The general methodology of selection will be that proposals will first be evaluated on their technical ability to perform the task. **Any proposals scoring below 70% of the points noted in the table below will be disqualified for the second evaluation.** The second evaluation of technically competent proposals will be evaluated against Price and B-BBEE using a 80/20 Price/B-BBEE formula.
- 9.3. The assessment and evaluation of submitted proposals will undergo a process of Pre-Qualification and an Evaluation Phase. The initial phase of the evaluation will be in a form of a Pre-qualification, in accordance with the PPPFA Act, Preferential Procurement Regulation which organs of state can apply in order to advance designated groups and transformation. Only tenderers who meet the Pre-qualification conditions will be considered for the next phase.

Pre-qualification:

- having a stipulated minimum B-BBEE 1 status level of contributor

NB: Failure to adhere to the above will lead to immediate disqualification of the bidder!

i.e. Evaluation Phase. A tender that fails to meet any Pre-qualifying criteria stipulated in the tender document is an unacceptable tender.

Table 1 – Evaluation Criteria

CRITERIA	SUB-CRITERIA	WEIGHTING/ POINTS
Company profile	<ul style="list-style-type: none">• Company profile of a legal firm with extensive conveyancing skills and experience• 10 years and above – 10 points• 07-09 years - 07 points• 04-06 years - 05 points	10

Level of individual experience (Maximum of 3 CV's)	Level of Conveyancer's experience in registration of properties <ul style="list-style-type: none"> • 4-6 years' experience (15 points) • 7-9 years' experience (20 points) • 10 and above years' experience (30 points) 	30
Previous similar work done (Signed reference letters on completed and on-going work)	<ul style="list-style-type: none"> • Previous work on: Transfer of Erven to beneficiaries of the low-cost houses in order to secure a security of tenure • 1-2 Appointment letters (15 Points) • 3-5 Appointment letters (25 Points) • 5 and above Appointment letters (30 Points) 	30
Approach and Methodology	<ul style="list-style-type: none"> • Detailed approach and methodology 	20
Work programme and timeframes.	<ul style="list-style-type: none"> • Work programme and timeframes 	10
Total		100

The following criteria will be used for point's allocation for price and B-BBEE compliance on an **80/20** point system: -

Table 2 – Price and B-BBEE

CRITERIA	SUB-CRITERIA	WEIGHTING/ POINTS
Price	The Detailed budget breakdown	80
B-BBEE Status Level Verification Certificate from accredited verification agencies.	B-BBEE Level Contributor	20
Total		100

The HDI proposal will be evaluated as per PPPFA regulations.

10. REQUIREMENTS

10.1 Below are compulsory requirements for this service

10.2 It is important to note that the successful person will work under the supervision of the HDA representative, abide by HDA's Code of Conduct, and other organizational guidelines.

10.3 Kindly submit the following documents:

- CSD registration report (Registration with the National Treasury Central Supplier Database, if not yet registered use the following link to register:
<https://secure.csd.gov.za/>
- SBD Forms (SBD4, SBD6.1, SBD8 and SBD9) obtainable from HDA Website: www.thehda.co.za/procurement. Under compliance checklist.
- Price proposals on all work to be done.
- Valid and Original or Certified B-BBEE Status Level Verification Certificates issued by the following agencies SANAS, IRBA or CCA.

10.5 All queries related to this tender can be send via email to: pfarelo.netshisaulu@thehda.co.za or Tel: 011 544-1000

11. SUBMISSION OF PROPOSALS

Proposals should be submitted on or before the **19 August 2021** by no later than **12h00** to the following address:

**The Procurement Specialist
The Housing Development Agency,
Block A, 6-10 Riviera Road, Killarney, 2193,
Tel: 011 544 1000**

11.1. The selection of the qualifying proposal will be at the HDA's sole discretion. The HDA does not bind itself to accept any particular bid/proposal, and the HDA reserves the right not to appoint the service provider.

12. GENERAL

12.1 The selection of the qualifying proposal will be at the HDA's sole discretion.

12.2 The HDA does not bind itself to accept any particular bid/proposal, and the HDA reserves the right not to appoint the service provider.

12.3 The HDA expresses that in an event of any service provider being appointed on this job, there is no expectation that any follow up work on this project will be granted to the same service provider.

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:

2.2 Identity Number:

2.3 Position occupied in the Company (director, trustee, shareholder²):

2.4 Company Registration Number:

2.5 Tax Reference Number:

2.6 VAT Registration Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed :

Position occupied in the state institution:

Any other particulars:
.....
.....
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attached proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.
.....

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF
PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION
PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2
 - a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the80/20..... preference point system shall be applicable;
- 1.3 Points for this bid shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	50
B-BBEE STATUS LEVEL OF CONTRIBUTOR	50
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in

terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:
80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14

4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted..... %

ii) The name of the sub-contractor.....

iii) The B-BBEE status level of the sub-contractor.....

iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

8. **DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 **TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
 - One person business/sole propriety
 - Close corporation
 - Company
 - (Pty) Limited
- [TICK APPLICABLE BOX]

8.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....

.....

.....

.....

.....

8.6 **COMPANY CLASSIFICATION**

- Manufacturer
 - Supplier
 - Professional service provider
 - Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)
DATE:

ADDRESS

.....

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid .

2. The following documents shall be deemed to form and be read and construed as part of this agreement:

- (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
- (ii) General Conditions of Contract; and
- (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2
DATE:	

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

DATE:

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	<input type="checkbox"/>	<input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	<input type="checkbox"/>	<input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	<input type="checkbox"/>	<input type="checkbox"/>
4.3.1	If so, furnish particulars:		

4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

SBD 8

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js365bW

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf

of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
.....
Signature

Date

.....
.....
Position

Name of Bidder

Js914w 2

SUBDIVIDED ERVEN OF SESHEGO F ERF 8148

No	Township Name	Erf Number	Portion	Zoning
1.	Seshego F	8148	1	Residential
2.	Seshego F	8148	2	Residential
3.	Seshego F	8148	3	Residential
4.	Seshego F	8148	4	Residential
5.	Seshego F	8148	5	Residential
6.	Seshego F	8148	7	Residential
7.	Seshego F	8148	8	Residential
8.	Seshego F	8148	9	Residential
9.	Seshego F	8148	10	Residential
10.	Seshego F	8148	11	Residential
11.	Seshego F	8148	12	Residential
12.	Seshego F	8148	13	Residential
13.	Seshego F	8148	14	Residential
14.	Seshego F	8148	15	Residential
15.	Seshego F	8148	16	Residential
16.	Seshego F	8148	17	Residential
17.	Seshego F	8148	20	Residential
18.	Seshego F	8148	21	Residential
19.	Seshego F	8148	23	Residential
20.	Seshego F	8148	24	Residential
21.	Seshego F	8148	25	Residential
22.	Seshego F	8148	27	Residential
23.	Seshego F	8148	29	Residential
24.	Seshego F	8148	31	Residential
25.	Seshego F	8148	32	Residential
26.	Seshego F	8148	33	Residential
27.	Seshego F	8148	34	Residential
28.	Seshego F	8148	35	Residential
29.	Seshego F	8148	36	Residential
30.	Seshego F	8148	38	Residential
31.	Seshego F	8148	39	Residential
32.	Seshego F	8148	40	Residential
33.	Seshego F	8148	41	Residential
34.	Seshego F	8148	43	Residential
35.	Seshego F	8148	44	Residential
36.	Seshego F	8148	45	Residential
37.	Seshego F	8148	46	Residential
38.	Seshego F	8148	47	Residential
39.	Seshego F	8148	48	Residential
40.	Seshego F	8148	49	Residential

41.	Seshego F	8148	50	Residential
42.	Seshego F	8148	54	Residential
43.	Seshego F	8148	55	Residential
44.	Seshego F	8148	57	Residential
45.	Seshego F	8148	58	Residential
46.	Seshego F	8148	59	Residential
47.	Seshego F	8148	61	Residential
48.	Seshego F	8148	62	Residential
49.	Seshego F	8148	63	Residential
50.	Seshego F	8148	64	Residential
51.	Seshego F	8148	65	Residential
52.	Seshego F	8148	66	Residential
53.	Seshego F	8148	67	Residential
54.	Seshego F	8148	68	Residential
55.	Seshego F	8148	70	Residential
56.	Seshego F	8148	71	Residential
57.	Seshego F	8148	72	Residential
58.	Seshego F	8148	73	Residential
59.	Seshego F	8148	74	Residential
60.	Seshego F	8148	75	Residential
61.	Seshego F	8148	76	Residential
62.	Seshego F	8148	77	Residential
63.	Seshego F	8148	78	Residential
64.	Seshego F	8148	79	Residential
65.	Seshego F	8148	80	Residential
66.	Seshego F	8148	81	Residential
67.	Seshego F	8148	83	Residential
68.	Seshego F	8148	84	Residential
69.	Seshego F	8148	86	Residential
70.	Seshego F	8148	87	Residential
71.	Seshego F	8148	88	Residential
72.	Seshego F	8148	89	Residential
73.	Seshego F	8148	90	Residential
74.	Seshego F	8148	92	Residential
75.	Seshego F	8148	93	Residential
76.	Seshego F	8148	94	Residential
77.	Seshego F	8148	95	Residential
78.	Seshego F	8148	98	Residential
79.	Seshego F	8148	100	Residential
80.	Seshego F	8148	101	Residential
81.	Seshego F	8148	102	Residential
82.	Seshego F	8148	103	Residential
83.	Seshego F	8148	104	Residential
84.	Seshego F	8148	105	Residential
85.	Seshego F	8148	106	Residential
86.	Seshego F	8148	107	Residential
87.	Seshego F	8148	108	Residential
88.	Seshego F	8148	110	Residential

89.	Seshego F	8148	111	Residential
90.	Seshego F	8148	115	Residential
91.	Seshego F	8148	116	Residential
92.	Seshego F	8148	117	Residential
93.	Seshego F	8148	120	Residential
94.	Seshego F	8148	121	Residential
95.	Seshego F	8148	123	Residential
96.	Seshego F	8148	126	Residential
97.	Seshego F	8148	127	Residential
98.	Seshego F	8148	128	Residential
99.	Seshego F	8148	129	Residential
100.	Seshego F	8148	130	Residential
101.	Seshego F	8148	131	Residential
102.	Seshego F	8148	132	Residential
103.	Seshego F	8148	133	Residential
104.	Seshego F	8148	134	Residential
105.	Seshego F	8148	137	Residential
106.	Seshego F	8148	138	Residential
107.	Seshego F	8148	140	Residential
108.	Seshego F	8148	141	Residential
109.	Seshego F	8148	142	Residential
110.	Seshego F	8148	145	Residential
111.	Seshego F	8148	146	Residential
112.	Seshego F	8148	147	Residential
113.	Seshego F	8148	149	Residential
114.	Seshego F	8148	154	Residential
115.	Seshego F	8148	155	Residential
116.	Seshego F	8148	156	Residential
117.	Seshego F	8148	158	Residential
118.	Seshego F	8148	161	Residential
119.	Seshego F	8148	163	Residential
120.	Seshego F	8148	164	Residential
121.	Seshego F	8148	167	Residential
122.	Seshego F	8148	168	Residential
123.	Seshego F	8148	170	Residential
124.	Seshego F	8148	171	Residential
125.	Seshego F	8148	172	Residential
126.	Seshego F	8148	173	Residential
127.	Seshego F	8148	174	Residential
128.	Seshego F	8148	177	Residential
129.	Seshego F	8148	178	Residential
130.	Seshego F	8148	179	Residential
131.	Seshego F	8148	180	Residential
132.	Seshego F	8148	183	Residential
133.	Seshego F	8148	184	Residential
134.	Seshego F	8148	185	Residential
135.	Seshego F	8148	186	Residential
136.	Seshego F	8148	187	Residential

137.	Seshego F	8148	188	Residential
138.	Seshego F	8148	189	Residential
139.	Seshego F	8148	190	Residential
140.	Seshego F	8148	191	Residential
141.	Seshego F	8148	192	Residential
142.	Seshego F	8148	193	Residential
143.	Seshego F	8148	194	Residential
144.	Seshego F	8148	195	Residential
145.	Seshego F	8148	196	Residential
146.	Seshego F	8148	197	Residential
147.	Seshego F	8148	198	Residential
148.	Seshego F	8148	199	Residential
149.	Seshego F	8148	200	Residential
150.	Seshego F	8148	201	Residential
151.	Seshego F	8148	203	Residential
152.	Seshego F	8148	204	Residential
153.	Seshego F	8148	204	Residential
154.	Seshego F	8148	205	Residential
155.	Seshego F	8148	206	Residential
156.	Seshego F	8148	207	Residential
157.	Seshego F	8148	208	Residential
158.	Seshego F	8148	209	Residential
159.	Seshego F	8148	210	Residential
160.	Seshego F	8148	211	Residential
161.	Seshego F	8148	212	Residential
162.	Seshego F	8148	213	Residential
163.	Seshego F	8148	214	Residential
164.	Seshego F	8148	216	Residential
165.	Seshego F	8148	217	Residential
166.	Seshego F	8148	220	Residential
167.	Seshego F	8148	221	Residential
168.	Seshego F	8148	223	Residential
169.	Seshego F	8148	224	Residential
170.	Seshego F	8148	225	Residential
171.	Seshego F	8148	226	Residential
172.	Seshego F	8148	227	Residential
173.	Seshego F	8148	228	Residential
174.	Seshego F	8148	229	Residential
175.	Seshego F	8148	230	Residential
176.	Seshego F	8148	231	Residential
177.	Seshego F	8148	232	Residential
178.	Seshego F	8148	233	Residential
179.	Seshego F	8148	234	Residential
180.	Seshego F	8148	235	Residential
181.	Seshego F	8148	237	Residential
182.	Seshego F	8148	238	Residential
183.	Seshego F	8148	239	Residential
184.	Seshego F	8148	243	Residential

185.	Seshego F	8148	244	Residential
186.	Seshego F	8148	247	Residential
187.	Seshego F	8148	248	Residential
188.	Seshego F	8148	249	Residential
189.	Seshego F	8148	250	Residential
190.	Seshego F	8148	251	Residential
191.	Seshego F	8148	252	Residential
192.	Seshego F	8148	253	Residential
193.	Seshego F	8148	254	Residential
194.	Seshego F	8148	255	Residential
195.	Seshego F	8148	256	Residential
196.	Seshego F	8148	257	Residential
197.	Seshego F	8148	258	Residential
198.	Seshego F	8148	261	Residential
199.	Seshego F	8148	262	Residential
200.	Seshego F	8148	263	Residential
201.	Seshego F	8148	264	Residential
202.	Seshego F	8148	265	Residential
203.	Seshego F	8148	266	Residential
204.	Seshego F	8148	268	Residential
205.	Seshego F	8148	269	Residential
206.	Seshego F	8148	270	Residential
207.	Seshego F	8148	272	Residential

S.G. No. 7353/1997
 APPROVED: [Signature]
 for Surveyor-General
 PROCLAMATION No. RC93/1982
 PLUMK

GENERAL PLAN
 OF
 PORTIONS 1 TO 24
 OF
 ERF 1479
 OF THE TOWNSHIP OF
SESHEGO - H
 VIDE DIAGRAM S.G. No. 7352/1997
 DEED OF TRANSFER No.
 NORTHERN PROVINCE
 SCALE 1 : 500

FILE NO. (EVEN)
 SURVEY RECORDS No. 2323/1997
 COMPILATION 1558-42

DESCRIPTION OF BEACONS

- 1. 12cm x 12cm x 90cm
- 2. 20cm x 20cm x 120cm
- 3. 12cm x 12cm x 120cm
- 4. 12cm x 12cm x 120cm

- NOTES**
1. All areas indicated are in square metres.
 2. All bearings are true bearings.

The figures above represent an Electrical Sewer Line Servitude.
 30.00 metres wide and affects Portions 17, 18, 19, 20, 21, 22, 23 and 24.
 See Diagram S.G. No. 7352/1997.

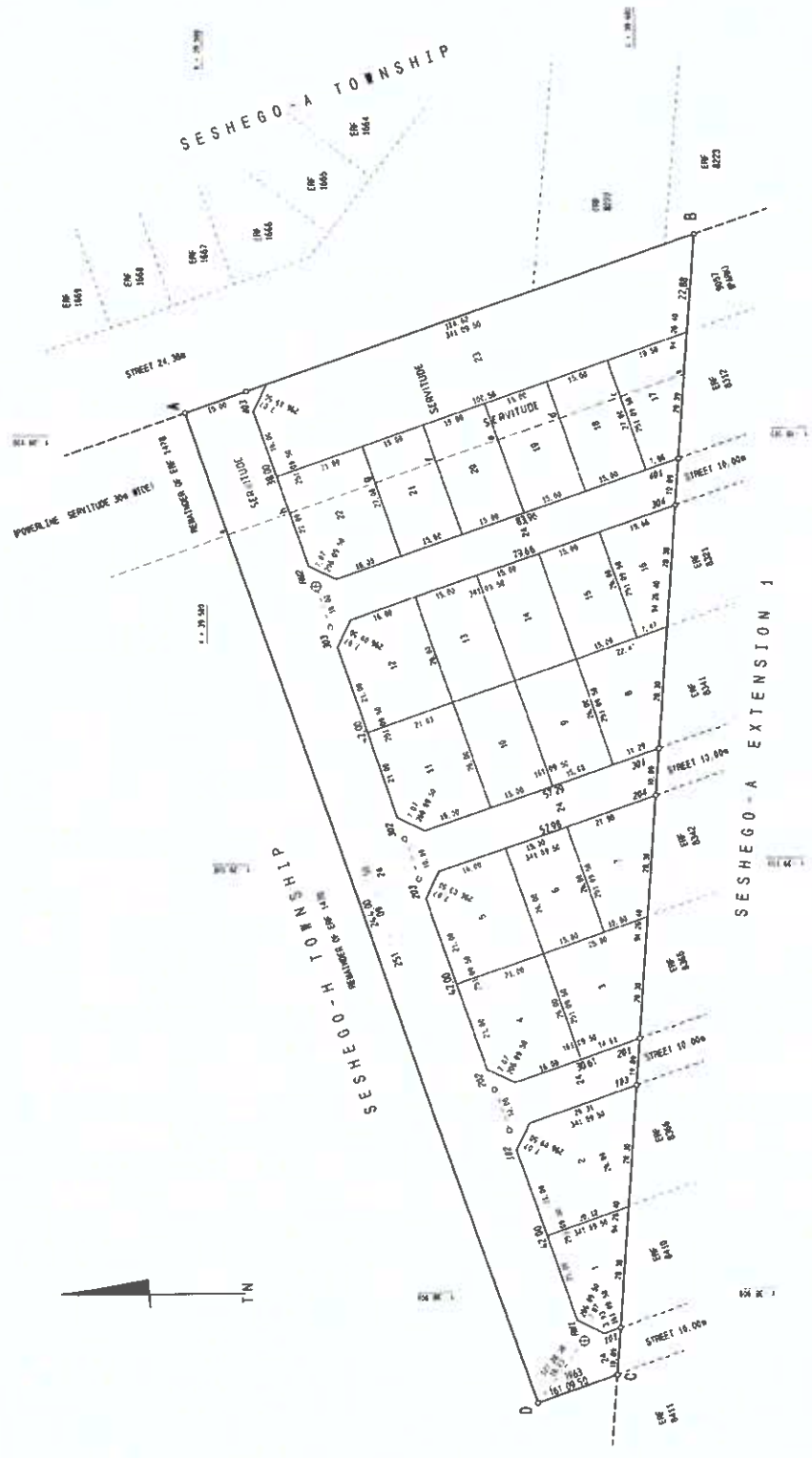
SURVEYED IN MAY AND JUNE 1997 BY ME
 [Signature]
 PROFESSIONAL LAND SURVEYOR
 IN R. WATSON (PLS 0856)

MAIN FIGURE		SYSTEM OF CO-ORDINATES (metres)	
SIDES	DIRECTIONS	X	Y
14.67	343 39 36	0.00	+ 2 600 000.00
15.83	151 09 25	29 892.79	29 892.79
246.90	251 09 25	29 892.79	29 892.79
14.67	343 39 36	29 892.79	29 892.79
15.83	151 09 25	29 892.79	29 892.79
246.90	251 09 25	29 892.79	29 892.79

CONSTANTS		SYSTEM OF CO-ORDINATES (metres)	
CONSTANTS	DIRECTIONS	X	Y
14.67	343 39 36	0.00	+ 2 600 000.00
15.83	151 09 25	29 892.79	29 892.79
246.90	251 09 25	29 892.79	29 892.79
14.67	343 39 36	29 892.79	29 892.79
15.83	151 09 25	29 892.79	29 892.79
246.90	251 09 25	29 892.79	29 892.79

INTERNAL BEACONS		AREAS	
PORTION NUMBER	BEACON NUMBER	BEACON NUMBER	SQUARE METRES
1	1	1	306
2	2	2	606
3	3	3	534
4	4	4	300
5	5	5	474
6	6	6	300
7	7	7	300
8	8	8	300
9	9	9	300
10	10	10	300
11	11	11	300
12	12	12	300
13	13	13	300
14	14	14	300
15	15	15	300
16	16	16	300
17	17	17	300
18	18	18	300
19	19	19	300
20	20	20	300
21	21	21	300
22	22	22	300
23	23	23	300
24	24	24	300

REFERENCE BEACONS		TOWNSHIP BEACONS	
BEACON NUMBER	COORDINATES (metres)	BEACON NUMBER	COORDINATES (metres)
1	29 892.79	1	29 892.79
2	29 892.79	2	29 892.79
3	29 892.79	3	29 892.79
4	29 892.79	4	29 892.79
5	29 892.79	5	29 892.79
6	29 892.79	6	29 892.79
7	29 892.79	7	29 892.79
8	29 892.79	8	29 892.79
9	29 892.79	9	29 892.79
10	29 892.79	10	29 892.79
11	29 892.79	11	29 892.79
12	29 892.79	12	29 892.79
13	29 892.79	13	29 892.79
14	29 892.79	14	29 892.79
15	29 892.79	15	29 892.79
16	29 892.79	16	29 892.79
17	29 892.79	17	29 892.79
18	29 892.79	18	29 892.79
19	29 892.79	19	29 892.79
20	29 892.79	20	29 892.79
21	29 892.79	21	29 892.79
22	29 892.79	22	29 892.79
23	29 892.79	23	29 892.79
24	29 892.79	24	29 892.79



S.G. NO. 5
 SHEET 2
 APPROVED
 for Surveyor

GENERAL PLAN
 (CONSISTING OF SHEETS 1 TO 2)

SESHEGO - F
 NORTHERN PROVINCE
 SCALE 1/750

NOTES

1. THIS SURVEY IS BASED ON THE DATA SUPPLIED BY THE APPLICANT AND THE SURVEYOR HAS NOT CONDUCTED A FIELD CHECK OF THE DATA.

2. SURVEYED IN 1997, AND MAY 1997 BY ME.

3. THIS SURVEY IS BASED ON THE DATA SUPPLIED BY THE APPLICANT AND THE SURVEYOR HAS NOT CONDUCTED A FIELD CHECK OF THE DATA.

FILE NO. 0011
 SURVEY RECORDS
 COMPLETION L.
 DEPOS. PRETORIA



GENERAL PLAN (CONSISTING OF SHEETS 1 TO 21)

OF
PORTIONS 1 TO 273
OF
E.O.P. 8144
OF THE TOWNSHIP OF
SESHEGO - F

VIDE DIAGRAM S.G. No. 308/1996
DEED OF TRANSFER No. 10
NORTHERN PROVINCE
SCALE 1/750

NOTES:
1. THIS SURVEY WAS UNDERTAKEN TO LAY OUT LOTS, WITH 5.00 METERS
2. BOUNDARY MARKS - ALL REFERENCE MARKS ARE METAL BUDS.
SURVEYED IN APRIL AND MAY 1997 BY ME
L. J. JOSE
PROFESSIONAL LAND SURVEYOR
(M.R. 3656/87, P.L.S. 05058)

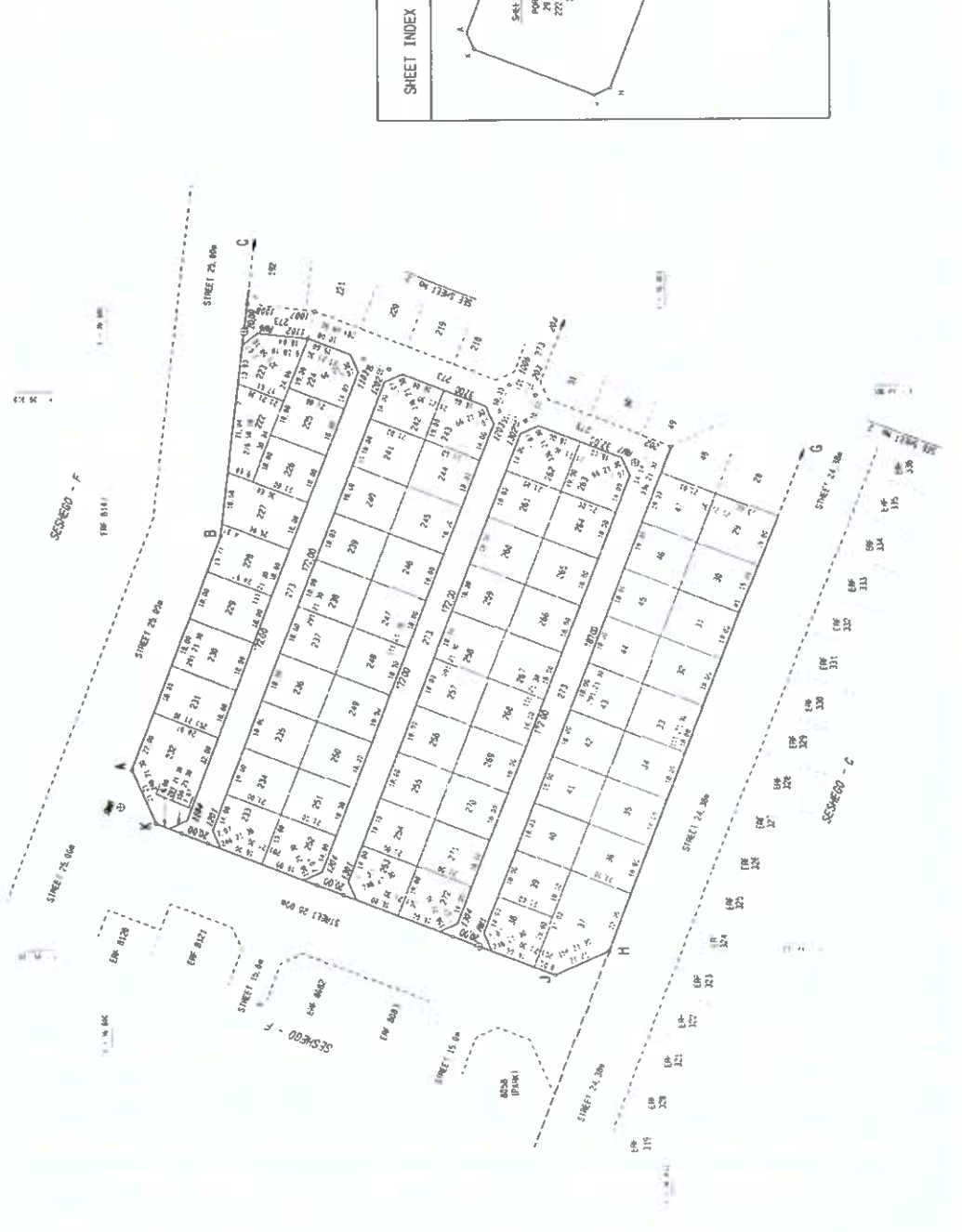
AREA	PORTION NUMBER	AREA (SQ. METERS)	PORTION NUMBER	AREA (SQ. METERS)	PORTION NUMBER	AREA (SQ. METERS)	PORTION NUMBER	AREA (SQ. METERS)
1	1	30	10	30	19	30	28	30
2	2	30	11	30	20	30	29	30
3	3	30	12	30	21	30	30	30
4	4	30	13	30	22	30	31	30
5	5	30	14	30	23	30	32	30
6	6	30	15	30	24	30	33	30
7	7	30	16	30	25	30	34	30
8	8	30	17	30	26	30	35	30
9	9	30	18	30	27	30	36	30
10	10	30	19	30	28	30	37	30
11	11	30	20	30	29	30	38	30
12	12	30	21	30	30	30	39	30

INTERNAL BOUNDARIES	REFERENCE MARKS	IRREGULAR BOUNDARIES
1-11	1-11	1-11
12-22	12-22	12-22
23-33	23-33	23-33

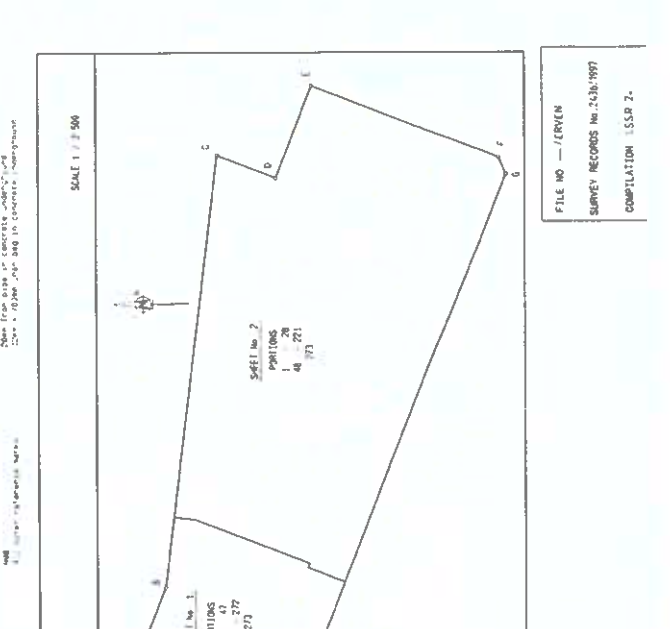
SYSTEM OF COORDINATES	CONVERSION
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21

SPLITLINE NOTE:
1. The splitline is subject to a 50% reduction in area
2. 1:00 meters with an interval

DESCRIPTION OF BEACONS:
MAIN FIGURE: 20m iron pipe / 20m iron pipe
INTERNAL BOUNDARIES: 1. 10m iron pipe in concrete (main figure)
2. 10m iron pipe
PORTION BOUNDARIES: 1. 10m iron pipe
2. 10m iron pipe
REFERENCE MARKS: 1. 10m iron pipe
2. 10m iron pipe



AREA	PORTION NUMBER	AREA (SQ. METERS)	PORTION NUMBER	AREA (SQ. METERS)	PORTION NUMBER	AREA (SQ. METERS)	PORTION NUMBER	AREA (SQ. METERS)
1	1	30	10	30	19	30	28	30
2	2	30	11	30	20	30	29	30
3	3	30	12	30	21	30	30	30
4	4	30	13	30	22	30	31	30
5	5	30	14	30	23	30	32	30
6	6	30	15	30	24	30	33	30
7	7	30	16	30	25	30		
8	8	30	17	30	26	30		
9	9	30	18	30	27	30		
10	10	30	19	30	28	30		
11	11	30	20	30	29	30		
12	12	30	21	30	30	30		



SHEET INDEX
SCALE 1/7500

Sheet No. 1
PORTIONS 1 TO 273
273

Sheet No. 2
PORTIONS 48 TO 273
48 - 273
273