

Name of the Company.....

APPOINTMENT OF THE SERVICE PROVIDER FOR REMOVAL OF THE FURNITURE, EQUIPMENT AND PROVISION OF STORAGE FACILITIES

Note:

- The rates shall include full compensation for providing all labour, material, equipment, overheads, relief and supervision required to carry out the services.
- The price quotation shall be valid for the duration of the service and to be Rands (including VAT if charged) and to be structured per month per item and total cost per contract term of service per item of the bidding company.
- **In addition to below, the bidders are required to also provide the detailed price breakdown quotations in their company's letterheads**

Item	Description of work	Total Amount
1.	Dismantling of Furniture as per the attached list	
2.	Removal of the Furniture to a storage Facility within Cape Town (as per the attached list)	
3.	Monthly Storage Cost for the Furniture listed in a storage Facility around Polokwane .	
4.	Cost for packaging of Equipment in boxes.	
5.	Cost for boxes to be used for packaging depending on the load or volume of documents	
6.	Cost of Bubble wrapping	
	Total inclusive cost (excl VAT)	
		Vat
	Total cost (incl VAT)	