

ADDENDUM:

Please note:

RFP/JHB/087

Is replaced by

RFP/CT/1000

And closing date is 29 July 2020, 11am

P.O. Box 3209,
Houghton, 2041
Block A,
Riviera Office Park,
6-10 Riviera Road,
Riviera



REQUEST FOR PROPOSAL

**SUPPLY AND INSTALLATION OF A MOTORISED PROJECTOR SCREEN AND A
WIRELESS PROJECTOR, AND A TV SCREEN
(AT THE HDA CAPE TOWN OFFICES)**

RFP/CT/1000

**PROPOSALS TO BE SUBMITTED BY
NOT LATER THAN 29 JULY 2020 AT 11H00**

Terms of Reference

1. Introduction

The Housing Development Agency (HDA) is a national public development agency which promotes sustainable communities by making well located and appropriately planned land available for the development of human settlements. As its primary activity, the HDA assembles state, private and communal land and releases it for development. In addition HDA provides project delivery support services to organs of state at local, provincial and national level. Informal settlements upgrading and project management services are a particular focus of the organisation.

2. Scope of Work

The HDA requires the supply and installation of a motorised projector screen and a wireless projector, and a TV screen at the HDA Cape Town Offices with the following specifications:

Motorised Projector screen specifications

Part Nr.	Description
EB-U42	Epson EB-U42 WUXGA, 1920 X 1200, 16:10, Full HD, 3.600 lumen- 15.000 :1 contrast ,USB 2.0 Type A, USB 2.0 Type B, Wireless LAN IEEE 802.11b/g/n, VGA in, HDMI in (2x) ,Composite in, MHL ,Cinch audio in, Miracast, 2,8 kg, 2W ,24 months carry in, Lamp: 12 months or 1.000h, Replacement Lamp (ELPLP96)
JK E9-106"	JK 106" 234.5 x132 Electric Screen 16;9 aspect ratio
	Vision TM-1200 Tech mount Universal (1.1m pole)
	ATEN VE2812T is a transmitter for sending VGA (with audio) and HDMI signals up to 100m over a single Cat 5e/6/6a or ATEN 2L-2910 Cat 6 cable
	HD BaseT Connectivity -extends an HDMI connection up to 100m via a single Cat 5e/6/6a or ATEN 2L-2910 Cat 6 cable

Specifications for a TV Screen

1 X Samsung 55" TV screen – UA55J5100

NB: The equipment should be delivered and installed at the HDA offices in Cape Town at the following address: 6th Floor, Pier Place, 31 Heerengracht Street, Cape Town, 8001.

8. Evaluation

In order to facilitate a transparent selection process that allows equal opportunity to all production companies, the HDA has a policy for the appointment of consultants that will be adhered to. Proposals will be evaluated in terms of the prevailing supply chain policy applicable to the HDA and it should be noted that proposals will be assessed using the 80: 20 formulae for Price and B-BBEE as per the PPPFA.

The following criteria will be used for points allocation for price and BBB-EE compliance on a 80/20 point system:

Table 1 – Price and B-BBEE

CRITERIA	SUB-CRITERIA	WEIGHTING/ POINTS
Price	Detailed budget breakdown	80
B-BBEE (Status Level Verification Certificate)	B-BBEE Level Contributor	20
TOTAL		100

The HDI proposal will be evaluated as per PPPFA regulations.

9. Payment structure

Payment will be made within 30 days of receipt of the materials specified above and as per signed off proofs.

10. General

10.1 Below are compulsory requirements for this service

10.1.1 It is important to note that the successful person will work under the supervision of a HDA representative, abide by HDA's Code of Conduct, and other organizational guidelines.

10.1.2 Kindly complete and submit the HDA Supplier Registration form if not already on our database and submit together with:

- CSD Report
- SBD Forms (SBD4, SBD6.1, SBD8 and SBD9) obtainable from HDA Website: www.thehda.co.za/procurement, under "Compliance Checklist".
- **Valid and Original or Certified B-BBEE Status Level Verification Certificates issued by the following agencies SANAS, IRBA or CCA.**

10.2 Further information regarding technical matters can be sent by an email to:

keegan.pillay@thehda.co.za or at Tel: 011 544-1000, and
Nwabisa.hlazo@thehda.co.za at Tel 021 481-2900.

10.3 Further information regarding supply chain matter and queries can be send via email to: Mxolisi.Zondo@thehda.co.za or at Tel: 011 544-1000

11 Terms and Conditions.

11.1 HDA undertakes to pay in full within thirty (30) days, all valid claims for work done to its satisfaction upon presentation of a substantiated claim/invoice.

11.2 No payment will be made where there is an outstanding information/work by the service provider/s.

12 Submission of Quotation

12.1 Quotations should be submitted on or before the **29 July 2020** by no later than 11h00 to the following address:

**The Procurement Specialist
Riviera Office Park
The Housing Development Agency,
Block A,
6-10 Riviera Road,
Killarney, 2193.**

12.2 The selection of the qualifying proposal will be at the HDA's sole discretion. The HDA does not bind itself to accept any particular bid/proposal, and the HDA reserves the right not to appoint the service provider.